**Orchard Ranch Elementary PTC**

**General Meeting Minutes**

**November 6, 2017**

**Special Guests**

* **Girl Scout Troop 4161:** Spokesperson- Amy from Olympus Junior High School
	+ Troop 4161 collected and donated over 800 books for our school library! We were all appreciative of their hard work and generosity.
* **Orchard Ranch Librarian:** Maribel
	+ 1,472 books from Book Drive donations went to classroom libraries
	+ 250 books were added to our library from the Book Drive donations
	+ For Maribel to process 30 books it takes an average of 90 minutes
	+ Each book needs barcode and spiral labels
	+ She has been processing and added the most popular titles first
	+ 400 books have been purchased to add to the library from Book Fair sales
	+ We currently have 1,952 books total in the library ready to be check out by students!
* **Follet Book Representative:** Barry
	+ Informed us that an average elementary school with 500-700 students needs roughly 10,000-11,000 books to support its students.
	+ Non-Fiction should make up ½ of the library curriculum.
	+ We can go on to follett.com to see what materials we have ebooks accessible
	+ Donations and fundraising are needed to build our library for our school.
	+ Materials are being updated constantly, so fundraising for the library will happen continually to keep materials up to date and current

**President’s Report**

* *Motion to approve general PTC meeting minutes for October: Tiffany Zabel*

*Seconded: Jessica Runas*

**Teacher’s Report**

* Melissa Hanby and Amy Wilke
	+ Looking forward to Parent/Teacher conferences and working on report cards.
	+ We recognized Ms. Hanby for taking 2nd place for her Finding Nemo trunk at the Trunk or Treat.

**Treasurer’s Report**

* Waiting on tax exempt status which may take up to 90 days.
* We will have an electronic payment service available on our website once we have our tax exempt status.
* Currently have a little less than $6,000 in our PTC bank account

**Fundraising Chair Report**

* November Dine-out will be at Blaze Pizza on November 9th from 4:30-7:30.
* December Dine-out will be at Skipolini’s on December 7th from 11-9:30pm. We will receive 15% of the proceeds from purchases made from OR guests.
* More Spirit Wear with new items will be added to the website soon.
* Dine-out chairs are asking for a finalized budget for materials used to promote and advertise the dine outs.

**Event Chair Report**

* Committee chairs are needed for events!!!
* Past Events:
	+ Book Fair (10/23-10/27):
		- Very successful event with a
	+ Trunk or Treat (10/27):
		- 1st place in the trunk competition: Dia De Los Muertos Trunk
		- Next year recommendations:
			* Start later
			* Food Trucks
			* Separate Best Trunk competition for teachers
			* More PTC booths for tickets sales and check in
* Future Events in November:
	+ Movie Night:
		- Poll on our facebook page for Cars 3 or Emoji Movie.
		- Student Leadership will run concession stand selling pizza, candy, etc.
* Remaining events for 2017-2018:
	+ Dec: Polar Express movie night
	+ Jan: PJs and Pancakes (01/19) (\*\*update: moved to April)
	+ Feb: Father/Daughter dance + Jogathon (fundraiser)
	+ Mar: Mother/son event

**Social Media Report**

* Spread the word about our PTC Facebook page and other social media accounts (ie: Twitter and Instagram)
* Our PTC website is: orchardranchptc.com

**Historian Report**

* Please send Trunk or Treat feedback to Stacy Ferguson for her to record so we can improve this family-friendly, community event for 2018! We’re hoping the park will be finished so we can incorporate the park during the event next year.

**Additional Items/Comments**

* Barnes and Noble Book Fair December 4th- One day event with proceeds from online and in store purchases going to our school.
* Spirit Week will be planned by student leadership
* Spirit Wear Fridays!

**Meeting adjourned, approximately: 7:12 PM**